

## **I: General**

1. This document lays out the Terms and Conditions for the purchase of tickets to the Girton Spring Ball 2018 (hereinafter referred to as “the Ball”). The Ball taking place on Friday 16th and Saturday 17th March 2018 will be subject to the conditions laid out below.
2. This agreement is between the principal ticket purchaser (hereinafter referred to as the “ticket applicant” until the application is successful and the “ticket holder” thereafter) and the Girton Spring Ball 2018 Committee (hereinafter referred to as “the Committee”).
3. If the ticket applicant is purchasing tickets for guests as well as themselves, then the ticket applicant also submits to this agreement on behalf of all guests on their application. If the ticket applicant’s application is successful, the ticket applicant’s guests will then constitute ticket holders. It is the responsibility of the ticket applicant to bring these terms and conditions to the attention of their guests prior to the submission of an application.
4. In this document, unless the context otherwise requires, the headings are inserted for convenience only and shall not affect the interpretation of this agreement.
5. In this document, unless the context otherwise requires, words in the singular include the plural and vice versa, and words in one gender include any other gender.
6. Failure to adhere to these terms and conditions can lead to, amongst other things, an application being refused or voided, tickets being cancelled, entry to the Ball being refused, or the ticket holder being ejected from the Ball.
7. In the event of any dispute, all decisions of the Committee are final.

## **II: Eligibility for Ticket Purchase**

1. The ticket applicant must be either a current member of the University of Cambridge or an Alumnus of Girton College.
2. Guests must be bona fide acquaintances of the ticket applicant, but need not be connected with the University of Cambridge.

## **III: Ticket Types and Costs**

1. Four ticket types are available: standard, queue jump, VIP, and dining. Other than the differences laid out below, all of these ticket types are subject to these terms and conditions.
2. Ticket holders will be provided with a ticket prior to the Ball. 3. All ticket types only allow entry into the Ball site proper exclusively between 9pm and 5am on Friday 16th March 2018, unless stated otherwise.
4. Ticket applicants can purchase a ticket for themselves and for up to two additional guests.
5. Standard tickets cost £110 per person and entitle ticket holders to enter the Ball after 9m.
6. Queue jump tickets cost £125 per person and entitle ticket holders to enter the Ball after 9pm, before standard ticket holders.
7. VIP tickets cost £135 per person and entitle ticket holders to enter the Ball after 8pm, for a champagne and canapés reception. If you are a VIP ticket holder and arrive between 8pm and 9pm on the evening of the Ball, then you will be permitted to join the other VIP ticket holders late. If you

are a VIP ticket holder and arrive after 8:45pm on the evening of the Ball, then you will be permitted entry alongside queue jump ticket holders.

8. Dining tickets cost £165 per person and entitle ticket holders to enter the Ball after 6:30pm for a champagne reception, before a three-course meal beginning at 7pm. If you are a dining ticket holder and arrive between 7pm and 9pm on the evening of the Ball, then you will be permitted to join the other dining ticket holders late.

11. There will be an optional donation of £2 per ticket during the ticket application process. This money will be donated to Coco.

#### **IV: Ticket Application**

1. All ticket applications must be made via the ticketing system at <http://tickets.girtonball.co.uk> or directly via the Committee upon their invitation.

2. Ticket discounts or discounted upgrades may be extended at the discretion of the President.

3. A ticket application containing incorrect or misleading details will be automatically void. Such an application may be amended at the discretion of the President.

4. Tickets can be applied for online by any current member of Girton College and by any Girton College Alumni member from 21:30 on Thursday 2<sup>nd</sup> November 2017. Tickets available from this time will be allocated on a first-come, first-served basis.

5. Tickets can be applied for online by any current member of the University of Cambridge from 21:30 on Sunday 12<sup>th</sup> November 2017. Tickets available from this time will be allocated on a first-come, first-served basis.

6. Once a ticket application has been submitted, additional guest tickets cannot be added to the application through the ticketing system, but may be added, subject to availability, by contacting the Ticketing Officer ([ticketing@girtonball.co.uk](mailto:ticketing@girtonball.co.uk)).

7. Girton College Alumni will receive an e-mail outlining the process that must be followed in order to purchase a ticket for the Ball. Girton College Alumni will receive a unique code that must be used as part of their application through the ticketing system to verify their Girton College Alumni status. Failure to use this code and/or any misuse or falsification of codes will result in a Girton College Alumni member's ticket application and/or purchase being rejected.

#### **V: Ticket Payment**

1. Confirmation of the ticket application will be generated by e-mail and the Committee will supply the ticket applicant with a unique application ID, which the ticket applicant is strongly advised to keep and not to disclose to anyone.

2. Payment must be made by Girton College Bill (for current members of Girton College) or by bank transfer (for all other ticket applicants).

3. If payment is made by bank transfer, a single bank transfer for the total value of all tickets for which an application was submitted, including any charitable donation(s), must be paid into the Girton College Ball bank account, using the payment reference provided in the confirmation e-mail as the reference for the payment. Failure to comply with these requirements may lead to the ticket application being rejected or the Committee being unable to guarantee that the payment made can be associated with the correct application. In this situation, the Committee may still require payment

without being able to refund the invalid payment. The Committee's bank account details are as follows: Girton College Ball, 08-92-99, 65365531.

4. Payments made by bank transfer must reach the Committee's bank account no longer than 72 hours after completion of a ticket application. Failure to comply with these requirements may lead to the ticket application being rejected.

5. Payments received more than 72 hours after a ticket application has been submitted shall not qualify as payment for the tickets applied for and the ticket application will be rendered void, subject to the discretion of the President.

6. In situations where a ticket applicant pays a higher total into the Committee's bank account than the full value requested by the Committee upon submission of the ticket application, the ticket applicant may request a refund for the overpayment, but the Committee will charge a processing fee for refund of this payment.

7. The contract between the Committee and the ticket applicant is only complete after the ticket applicant's payment has been confirmed to have arrived in the Committee's bank account and has been processed. The ticket applicant will receive confirmation by e-mail once this is the case.

8. Ticket applicants purchasing tickets via the Committee directly will receive an e-mail confirming the application from the Ticketing Officer as soon as possible.

9. Any other matters relating to ticket purchases will be dealt with at the discretion of the Ticketing Officer and the President.

#### **VI: Ticket Transfers and Refunds**

1. Tickets can be refunded, subject to a £10 administration fee, up to seven days before the date of the ball.

2. No name changes will be allowed. Only the guest named on the ticket application will be permitted entry to the ball.

#### **VII: Special Requirements**

1. The ticket applicant is responsible for informing the Ticketing Officer ([ticketing@girtonball.co.uk](mailto:ticketing@girtonball.co.uk)) of any special requirements, such as the need for disabled access, for themselves and for all of their guests.

2. The Ticketing Officer ([ticketing@girtonball.co.uk](mailto:ticketing@girtonball.co.uk)) must be informed of relevant medical conditions of the ticket applicant and of all of their guests no longer than 72 hours after the submission of a ticket application.

3. If any dining tickets are included in the application, the ticket applicant is responsible for informing the Guest Experience Secretary ([secretary.guestexperience@girtonball.co.uk](mailto:secretary.guestexperience@girtonball.co.uk)) of any special dietary requirements for themselves and for all of their guests no later than three weeks prior to the Ball.

4. If any dining tickets are included in the application, the ticket applicant is responsible for informing the Guest Experience Secretary ([secretary.guestexperience@girtonball.co.uk](mailto:secretary.guestexperience@girtonball.co.uk)) of any requests for seating arrangements for themselves and for all of their guests no later than three weeks prior to the Ball. Although the Committee will aim to accommodate these preferences, fulfilment of requests cannot be guaranteed.

## **VIII: Dress Code**

1. The only acceptable attire is Black Tie, Military Blues or National Dress. Sports blazers are not allowed.
2. The Committee reserves the right to refuse admission to the Ball to anyone who they deem to be not suitably attired.

## **IX: Admission to the Ball**

1. Last entry to the Ball is at 23:00 on Friday 16th March 2018.
2. All ticket holders must be at least 18 years of age on Friday 16th March 2018 or admission to the Ball will be refused.
3. Before admission to the Ball is allowed, ticket holders must present their valid ticket, along with photographic identification. The only acceptable forms of photographic identification are EU driving licence or any passport. Ticket holders without a valid ticket or piece of photographic identification will not be admitted to the Ball; University cards are not acceptable identification for admission to the Ball.
4. Ticket holders will not be permitted to leave and then re-enter the Ball. Ticket holders leaving the Ball before 2am will have their wristband removed and destroyed.
5. Admission and exit will only be via the Main Entrance to Girton College, Huntingdon Road, accessed via Tower Drive.
6. Queuing procedures for admission to the Ball will be communicated by e-mail from the Committee and will be adhered to by ticket holders.

## **X: Safety and Security**

1. The Committee reserves the right to eject any person from the Ball and to take whatever further action that they deem appropriate. Grounds for such exclusion include, but are not limited to: violent, loud, indecent, illegal or immoral behaviour, excessive intoxication, possession of illegal drugs or any other breach of these terms and conditions. A further ground for ejection is where the Committee and/or its duly authorised representatives have reasonable grounds to believe that a ticket holder may have committed or may be about to commit a criminal offence or has engaged or is engaging in other such activities that the Committee deems to be unacceptable.
2. The Committee accepts no liability for lost, damaged or stolen belongings of ticket holders or for financial compensation to the ticket holder if they are removed from the Ball or denied entry to the Ball.
3. There will be cloakroom facilities at the Ball for ticket holders. The Committee accepts no responsibility for any loss, theft or damage to any personal property of ticket holders left within the cloakroom.
4. The Committee reserves the right to photograph, film and record CCTV footage of the Ball site, its immediate surroundings, the grounds of Girton College, and those persons entering, present in and leaving it.

5. The Committee reserves the right to conduct searches of ticket holders and/or their property to verify any reasonable belief that the terms and conditions laid out in this document are not being adhered to.
6. Illegal substances and weapons must be deposited into the amnesty boxes at the Ball entrance.
7. Ticket holders must wear their wristband throughout the duration of the Ball, and must present it to any member of the Committee or any person employed in administering and supervising the Ball who requests them to do so. Any person found present within the Ball site without a wristband at any time during the Ball may be ejected from the Ball.
8. Unauthorised access to the Ball website is prohibited and constitutes a criminal offence under the Computer Misuse Act 1990.
9. Any attempt to obtain tickets by deception or fraud may result in prosecution.
10. Any ticket holder found to aid the entrance of non-ticket holders, or planning to aid the entrance of non-ticket holders, shall be expelled and prosecution for deception, fraud, property damage, offences against the person/land, and theft will be considered.

#### **XI: Data Protection**

1. By submitting an application for tickets, the ticket applicant agrees to have their details stored electronically. The details will not be passed on to any third party unless required by English law and shall remain confidential. A register of Ball attendees' names may be passed to security contractors for event safety and security. For the purposes of legal defence, data will be stored for 15 years after the Ball and then destroyed.
2. The Committee reserves the right to take photographs and video footage of the event for promotional and/or legal purposes.
3. The taking of photographs and/or video/tape recordings for recreational and/or personal purposes is allowed, however recordings for all other purposes are absolutely prohibited. Persons considered by the Committee to be making prohibited recordings may be asked to refrain from doing so and, upon refusal, may be ejected from the Ball. In such circumstances, no refund will be given. Notwithstanding the terms of this section, the Committee reserves the right to prevent ticket holders from taking photographs and video/tape recordings even for personal use if this is deemed necessary for legal/contractual purposes by the Committee. This request would be made clear to ticket holders on the night of the Ball. If such a request is made and is not adhered to by a ticket holder, the provisions of this document relating to expulsion will apply.

#### **XII: Cancellation**

1. The Committee reserves the right to cancel the Ball at its discretion at any time. In the extremely unlikely event that the Ball is cancelled, the Committee will not pay reparations to ticket holders that are not recoverable by the Committee.

#### **XIII: Miscellaneous**

1. Any person who is not a party to the contract of sale shall have no right under the Contract (Right of Third Parties) Act 1999 to enforce or enjoy the benefit of any of its terms.
2. English law shall govern the contract of sale.

3. The Committee reserves the right to alter the programme and menu of the Ball without notice.
4. The Committee reserves the right at any time until the commencement of the Ball to amend, add or replace any of these terms and conditions.
5. The Committee expects ticket holders to conduct themselves with due care throughout the Ball.
6. The Committee does not in any way condone excessive alcohol consumption, tort or criminal behaviour and hereby gives notice of the risks inherent in careless participation at the Ball. The Committee does not accept liability for damage to property, injury to person or death resulting from such actions. By agreeing to these terms, the participant acknowledges receipt of this notice.
7. The Committee accepts no liability to a ticket holder if they are ejected from the Ball.
8. Ticket holders are reminded that smoking at the Ball is only permitted in designated outdoor areas, and this does not include marquees or other covered spaces.
9. The Committee reserves the right to distribute short messages from their sponsors in the course of their communication with ticket applicants and ticket holders. By submitting a ticket application, the ticket applicant consents to receive such communication both for themselves and for all of their guests. Ticket applicants or ticket holders may choose to stop receiving these messages at any time by e-mailing the Ticketing Officer ([ticketing@girtonball.co.uk](mailto:ticketing@girtonball.co.uk)) with "unsubscribe" in the subject line.
10. Queries relating to ticketing should be made either by post to Girton Spring Ball Committee, Girton College, Huntingdon Road, Cambridge, CB3 0JG or by e-mail to the Ticketing Officer ([ticketing@girtonball.co.uk](mailto:ticketing@girtonball.co.uk)).